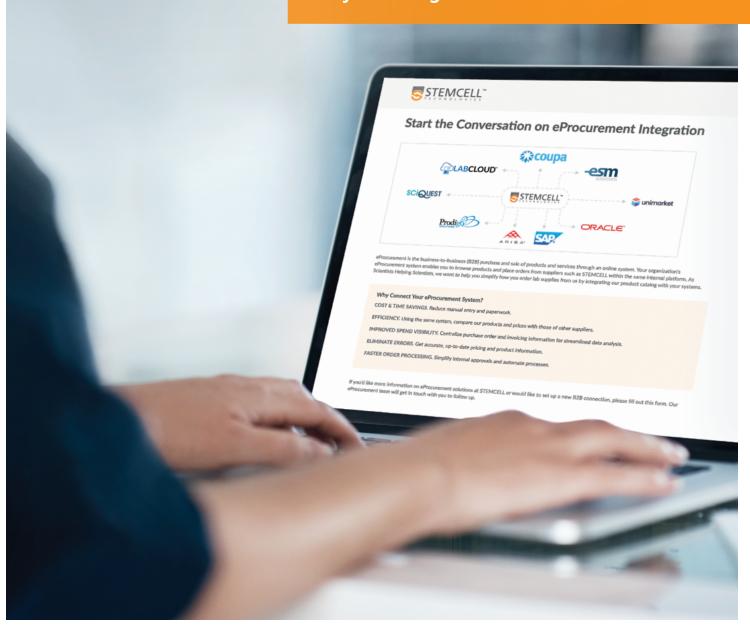
# **EPROCUREMENT SOLUTIONS**

**Easy Ordering for Your Lab** 





## **Streamline Your Ordering Process**

Purchasing processes for labs worldwide have been simplified by eProcurement, allowing researchers to spend more time doing research and less time ordering supplies.

eProcurement is the business-to-business (B2B) purchase and sale of products and services through an online system. Your organization's eProcurement system enables you to browse products and place orders from suppliers such as STEMCELL within the same internal platform.

STEMCELL Technologies has successfully integrated eProcurement platforms with numerous companies and universities worldwide, improving and streamlining how they order from us. As Scientists Helping Scientists, we want to simplify how you order lab supplies by integrating our product catalog with your systems. STEMCELL supports both PunchOut and hosted catalog integrations as eProcurement integration options

To learn more, visit www.stemcell.com/eProcurement.

## Why Connect Your eProcurement System?

**COST & TIME SAVINGS.** Reduce manual entry and paperwork.

**EFFICIENCY.** Using the same system, compare our products and prices with those of other suppliers.

**IMPROVED SPEND VISIBILITY.** Centralize purchase order (PO) and invoicing information for streamlined data analysis.

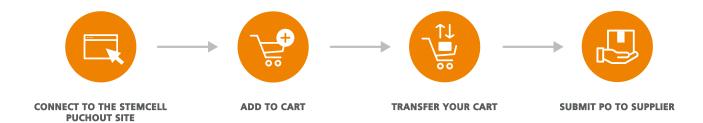
**ELIMINATE ERRORS.** Get accurate, up-to-date pricing and product information.

**FASTER ORDER PROCESSING.** Simplify internal approvals and automate processes.

## **PunchOut Catalog**

### Access Our Products Through Your Ordering System

PunchOut provides seamless integration between your eProcurement system for placing orders and our website. Once connected, you can use your eProcurement system to access our website to browse and add products to your cart. The cart can then be "punched back" to your eProcurement system for automated generation of a purchase requisition, approval requests, and finally, purchase order (PO) submission. This process can be described as a Level 1 PunchOut.



Alternatively, Level 2 PunchOuts combine level one PunchOuts with a hosted catalog uploaded to your eProcurement system. Using the STEMCELL PunchOut site, you can add items to the cart, which can be transferred to your eProcurement system, or use the hosted catalog to browse products in your procurement system. A PO can then be submitted to the supplier.

Our onboarding process is designed to ensure a smooth, timely, and successful integration for your organization. Typically, a new integration can be launched within a few weeks of starting the discussion with your STEMCELL representative:

Determine business needs with your STEMCELL representative

Kick-off meeting with STEMCELL eProcurement tear

STEMCELL creates your PunchOut gateway

Live user testing

Go live!

In order to complete a PunchOut integration, our team will work with you to gather the following Information:

#### **PunchOut Catalog Requirements**

- Name of Your Procurement System
   STEMCELL can connect with most platforms.
   See "Platforms We Support" for more information.
- Details of Your eProcurement Specialist

Your institution's technical resource responsible for onboarding suppliers. This resource should have knowledge of the eProcurement/ERP system's technical requirements, such as the language format (i.e. OCI, cXML, XML, etc) and the special character limits and requirements for UNSPSC codes, units of measure, etc.

 External eProcurement Representative or Project Manager Contact

This resource will set requirements, conduct site testing and publish the go-live punchout catalog within your eProcurement system (optional).

#### Why Use a PunchOut Catalog?

**USER-FRIENDLY.** Explore a simple, easy-to-use interface.

**UP-TO-DATE CATALOG.** Get accurate pricing and product availability information.

**DETAILED PRODUCT INFORMATION.** Access product presentations, protocols, and supporting technical documents.

**SCIENTIFIC SUPPORT.** Get access to LiveChat, links, and videos for scientific support and troubleshooting.

**ADDITIONAL FEATURES.** Retreive quotes, quick-add items to your cart, and import bulk items.

## **Hosted Catalog**

#### Static File Uploads to Your Ordering System

A hosted catalog is a static, customized file containing product data, including: name, description, and price. The catalog file is uploaded to your eProcurement system, thereby allowing you to search for and add products to a purchase requisition directly in your system. The catalogs are updated quarterly; however, for the most up-to-date and detailed product catalog, integrating via PunchOut is recommended.



Onboarding for hosted catalog integration is designed to ensure efficiency and success for your organization. Hosted catalogs can typically be integrated within a few weeks of starting the discussion with your STEMCELL representative:

Determine business needs with your STEMCELL representative Kick-off meeting with STEMCELL eProcurement tear

TEMCELL creates
your price file

Jploading of file nto your system Go live!

In order to complete a hosted catalog integration, our team will work with you to gather the following Information:

#### **Hosted Catalog Requirements**

# Name of Your Procurement System STEMCELL can connect with most platforms. See "Platforms We Support" for more information.

#### Details of Your eProcurement Specialist

Your institution's technical resource responsible for onboarding suppliers. This resource must have knowledge of catalog requirements (eg: format for price list, invoice type) and other terms and conditions.

#### Hosted Catalog Template for Your Procurement System

STEMCELL will update your institution's hosted catalog template with product names, descriptions, and prices. The updated catalog can either be sent via email or uploaded to your system. Furthermore, quarterly updates to the static file will be provided and can be customized regarding discounts and product offerings.

#### Why Use a Hosted Catalog?

**USER-FRIENDLY.** Easily browse products within your procurement system.

#### **DETAILED PRODUCT INFORMATION.**

Access product presentations, protocols, and supporting technical documents (system dependant).

**QUARTERLY CATALOG UPDATES.** Get quarterly price file submissions with pricing and product updates.



#### **CONTACT US**

Start the Conversation on eProcurement Integration https://www.stemcell.com/IntegrationHelp

## **Platforms We Support**



STEMCELL can connect with most platforms, including: Coupa, Jaggaer (Sciquest), LabCloud, MS Dynamics, Oracle, Peoplesoft, SAP Ariba, and Science Warehouse (Advanced Marketplace).

If you do not see your preferred platform listed here, we may still be able to connect with your system. Please contact our eProcurement team at <a href="mailto:eprocurement@stemcell.com">eprocurement@stemcell.com</a> or complete this <a href="mailto:form">form</a> for more information or to set up a new B2B connection.

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